

Subject 701

How to Request Copies of Tax Returns

You can request copies of previously filed Arkansas Individual Income Tax Returns by sending a letter to the Income Tax Section. Include the following information in your request:

1. Your name as it appeared on the tax return, and your spouse's name if you filed married;
2. Your Social Security Number, and your spouse's Social Security Number if you filed married;
3. The tax year(s) for which you want copies;
4. A check or money order for \$2 for each tax year requested (for example, if you request five returns, the total due will be \$10); and
5. Your signature.

Send your request(s) to:

Individual Income Tax
Research Section
P.O. Box 3628
Little Rock, AR 72203

Please allow 4 to 6 weeks to receive your copies.